

Hampton Roads Regional LHRC Sub Committee Meeting Minutes
October 23, 2012
9:00 A.M.

I. CALL TO ORDER:

The subcommittee meeting was called to order by Committee Chair, Doris Peterkin, at 9:02 am

II. EXECUTIVE SESSION:

No business warranted closed session on this date.

III. INTRODUCTIONS:

Members present: Doris Peterkin, Chair, Rev. Christopher Boyd, James Overton, Crystal Brown

Absent: none

Human Rights Regional Advocate, ~~DMHMRSAS~~ **DBHDS**, present: Reginald Daye

Affiliate Representatives: Stephen Marsden, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; DeForest Mapp, Family Redirection Institute; Franklin Bradford, G.R.A.C.E.; Karla Foster, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc.; Aaron Russell, Seeds of Change, LLC; Juli Graboski, Sentara Behavioral Health Services; and Arlethea Evans, Tranquility Manor, LLC.

IV. PUBLIC COMMENTS

None

V. REVIEW AND APPROVAL OF MINUTES:

The minutes for the meetings held July 24, 2012 and August 21, 2012 were reviewed, and approved with corrections.

Regional Advocate Report

1. Mr. Daye gave the Affiliates notice of a Human Rights training session to be offered at Eastern State Hospital on November 8, 2012 from 9:00 am to 12 noon. This training is designed for the **board LHRC** members of the Local Human Rights Committees, but if there are any remaining seats, Affiliates are welcome to request to attend. Requests should be sent to Mr. Daye.
2. Mr. Daye offered a reminder that any reports of “Serious Incidents and/or Deaths” (non abuse or **complaint** cases) must be reported by fax directly to the Central office in Richmond. The FAX # is 804- 371-2308. These are serious incidents that happen to a client of your facility. **but the incidents are not necessarily related to your program, e.g., a**

client is hit by a car in his neighborhood. If a report is accidentally sent to Mr. Daye, he will call the sending facility to prompt them to send to Richmond. Mr. Daye and the Region V Advocates are available for any questions with this process.

3. Continue to submit/ report all abuse and neglect cases (including peer to peer) to Mr. Daye's office.
4. Mr. Daye advised the Affiliates that there is a vacancy for a service consumer on the LHRC, which is a code mandated position. This is an individual who has utilized services in the last five (5) years to support their mental health, **intellectual** disability or substance abuse treatment needs. This person cannot be an employee, vendor, or member of the Board of Directors of any of the Affiliate facilities. He recommends that the Affiliate recommending an individual: 1) provide the candidate with an application, listing the name of our committee. 2) support the candidate in forwarding the information to Mr. Daye. Remember there will be a timeframe for approval following any recommendations, so time is a factor. This position needs to be filled **prior to as soon as possible. August 2013.**
5. Mr. Daye reminded Affiliates that reports for 4th Quarter of 2012 will be presented along with the Annual reports for 2012 at the January 2013 meeting. The Annual report will include all your agency's totals for the year, and the reports for Quarters 1, 2, 3, and 4 will be attached. Be sure to count all your incidents for the year. Do not rely on a tally from Quarterly reports. This will avoid discrepancies in your annual numbers.
6. The Annual Seclusion and Restraint reports are due to the Quality Assurance office in Richmond (Marion Greenfield) by January 15, 2013. Please FAX.
7. Quarterly reports can be faxed to Mr. Daye. Please do not email. Reports should be mailed to members of the **LHRC Human Rights** Committee Board 2 weeks prior to a scheduled meeting.

VI. OLD BUSINESS:

Once the minutes from the previous meeting are reviewed and approved, at the current meeting, ~~are approved~~ by the Committee, they will be forwarded to **Margaret Walsh, State Human Rights Director**, **the following state website** to be posted: **on the state website** (dbhdsproductionsupport@cov.virginia.gov) within three (3) business days, with corrections made as needed.

A draft of the current minutes will be forwarded **to the above noted site** for posting on the website within ten (10) business days of the Committee meeting.

The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates have 0 balance in any bank accounts. Reported by Committee Treasurer, Joan Whitted. (For provider informational purposes only)
Travel reimbursement funds for the Board Members were collected from all Affiliates present by Ms. Whitted, and distributed evenly between the Board Members present.

VII. NEW BUSINESS:

The members of the Committee Board decided on the following schedule for committee meeting for 2013. All meetings occur on the fourth Tuesday of the respective months.

January 22, 2013

April 23, 2013

July 23, 2013

October 22, 2013

All meetings will continue to convene at Family Redirections.

PROGRAMS REQUESTING AFFILIATION:

None

VIII. PROGRAM REPORTS:

Community Services of Virginia, Inc. – served individuals in Group home (28), Intensive in-home (13) and Day Treatment (19). 1 report of allegation of abuse. 1 case closed. No complaints. No restraint or Time-out. License renewal due 3/2015. Sought Healthcare member for Committee Board.

Didlake, Inc. – 25 served in day treatment support. 3 reports of allegation of abuse. 3 cases closed. No complaints. No restraint or Time-out. License renewal due 6/2015. Sought Healthcare member for Committee Board.

Emerson Place, Inc. – 4 consumers receiving residential services. No report of allegation of abuse/neglect. No complaints. Will be reporting on ongoing behavior plan. License renewal due 2015. Sought Healthcare member for Committee Board.

Evolve, LLC – 13 consumers are receiving intensive in-home services. 18 consumers in the mental health support program. No allegations of abuse. No complaints. No restraint or Time-out. Sought Healthcare member for Committee Board.

Family Redirection Institute, Inc. – 49 individuals in mental health support program. 84 served in intensive in-home care. 84 in therapeutic day treatment. There were 21 reports of abuse (10 peer-to-peer and 11 ‘other’). No complaints. 1 violation was recorded for a report that was not sent. 1 corrective action plan was developed and sent. 1 report of a serious incident sent to the state office. Sought Healthcare member for Committee Board. Continues to host the HRRLHRC meetings at their office location. Additionally, this agency announced the addition of 2 service sites: D.J. Montague Elementary School; Lafayette High School

G.R.A.C.E., Inc. – 13 consumers are receiving supportive in-home services. 8 individuals in residential services. 3 allegations of abuse (2 physical, 1 ‘other’). 3 cases closed. No complaints. Sought Healthcare member for Committee Board.

James Bentley Treatment Program – 10 individuals receiving in-home care. 3 consumers in day treatment. No allegations of abuse or neglect. License renewal due 10/31/2012. Awaiting licensing visit.

Northwestern Human Services, Inc. – 18 individuals are in residential services. 3 allegations of abuse or neglect (2 peer-to-peer, 1 verbal). Sought Healthcare member for Committee Board.

Seeds of Change – no report presented. Documents given to Committee members.

Sentara Behavioral Health Services – 179 patients served for adult acute inpatient. 38 patients served for geropsychiatry. 2 allegations of abuse or neglect (2 peer-to-peer). 2 cases closed. 1 behavioral mechanical restraint. No complaints. License renewal due 8/2013. Sought Healthcare member for Committee Board.

Tranquility Manor, LLC – 16 consumers receiving residential services. 15 in day support treatment. No reports of abuse or neglect. No complaints. No restraint or Time-out. Sought Healthcare member for Committee Board. This agency announced the addition of a service site: 303 Bunch Blvd.

IX. EXECUTIVE SESSION:

At 10:15 am, The Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and/or deaths for the following programs: Community Services of VA, Didlake, Emerson Place, GRACE, Northwestern Human Services, and Sentara BHS.

At 12:05 pm the Committee voted to come out of closed session. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following programs: Community Services of VA, Didlake, Emerson Place, GRACE, Northwestern Human Services, and Sentara BHS were the allegations of abuse, seclusion, restraints and the incidents of peer on peer aggression. At this time, the Committee moved and voted to adopt the following recommendations:

The Committee had the following recommendations for further action:

*Community Services of Virginia: No recommendations

* Didlake: No recommendations

*GRACE: No recommendations

*Sentara BHS: No recommendations

*Emerson Place: Continue behavior plan as written. Review updates for client D.G. at January 2013 meeting

*NHS: This agency is to remind Mr. M.S. of appropriate behavior to be displayed more often in the program when interacting with peers.

Since all of the LHRC members, who did not attend the Regional LHRC training in April 2012 has indicated that they would be at the November 8, 2012 Regional LHRC training, it was announced that they would receive their annual *Freedom of Information Act* at that time.

At 12:10 pm, the Committee voted to go back into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and/or deaths for the following program:

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Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following program: Family Redirection, were the allegations of abuse, seclusion, restraints and the incidents of peer on peer aggression.

Family Redirections. No recommendations for follow-up actions were made for this agency

The LHRC also made the following notations:

Any Affiliate who has recommended an individual to serve on the Committee should send the applicant to the January 22, 2013 meeting for interview. Application paperwork is available online at

dmhmrsas.virginia.gov/documents/forms/3115eOHR.pdf

Please send all application paperwork to Mr. Daye prior to the meeting for review.

The Next meeting scheduled for all Affiliate Programs will be held January, 22, 2013 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

Doris Peterkin
LHRC Chairperson

Julianne M. Graboski
HRRLHRC Program Support Liaison